

CABINET

The following decisions were taken by the Cabinet on Tuesday, 24 April 2018 and will take effect on 03/05/2018 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 02/05/17.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

County Members wishing to request a call-in on any of these matters, should contact the Senior Manager for Scrutiny or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 24 April 2018 considered the following matters and resolved:

Members' Questions (Item 4a)

There were two questions received from two Members. The questions and responses were published as a supplement to the agenda.

- **PUBLIC QUESTIONS (Item 4b)**

There were three questions received from members of the public. The questions and responses were published as a supplement to the agenda.

- **REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL (Item 5)**

A report was received from the Communities Select Committee relating to the Surrey Performing Arts Library. A response to this was published as a supplement to the agenda.

- **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/ INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

RESOLVED:

That the decisions taken by the Leader of the Council and the Investment Board, under delegated authority, be noted.

Reason for Decision:

To inform the Cabinet of decisions taken by the Leader / Cabinet Members under delegated authority.

- **FUTURE COMMISSIONING OF SCHOOL SUPPORT SERVICES (Item 7)**

RESOLVED:

That the future commissioning approach for the LA/school support services funded by the Council and set out in paragraphs 14 a-c (financial details in Part 2) of the submitted report be agreed.

Reason for decision:

The recommended approach best fits the County Council's strategic direction, financial position and enables the Council to meet its legal responsibilities. The recommendations for statutory and strategic school support services for SCC, alongside the development of schools led support and challenge for school effectiveness, will help drive improvement to achieve a high quality education for all children in Surrey. An analysis of each statutory or key strategic activity has been undertaken and an assessment of all possible future delivery mechanisms has been made.

[The decisions on this item can be called in by the Children and Education Select Committee]

- **ECONOMIC GROWTH THROUGH INVESTMENT IN INFRASTRUCTURE - EM3 AREA** (Item 8)

RESOLVED:

1. That three Business Cases for transport infrastructure projects to the EM3 LEP be submitted, in order to bid for capital funding from the Local Growth Fund, namely:
 - Brooklands Accessibility (Elmbridge)
 - Quality Bus Corridor improvements (Guildford)
 - A31 Resilience (Guildford)
2. That Surrey County Council's share of required remaining local contribution [matched funding], up to a maximum of £0.612m towards the A31 Resilience scheme be approved.

Reason for decisions:

Inadequate transport infrastructure is identified as the biggest barrier to economic growth in the county. If the bids are successful, the EM3 LEP would contribute up to 75% of the capital scheme cost, with the remainder to be provided as match funding. In terms of match funding, working with Elmbridge Borough Council together with bus operators within Guildford, a significant amount of match funding has been identified for two of these projects as follows;

- Brooklands Accessibility (Elmbridge) - the match funding has been fully funded through Elmbridge Borough Council Community Infrastructure Levy (CIL).
- Quality Bus Corridor improvements (Guildford) - the match funding has been fully funded through the bus operators.
- A31 Resilience (Guildford) - the proposed match funding is a mixture of £0.700m that has already been spent on emergency repairs during the summer of 2017, subject to LEP approval that this spend can be counted as match, and additional capital contribution from SCC.
- If the £0.700m of match funding is not accepted by the EM3 LEP the A31 Resilience project may become a smaller project based on the funding available.

[The decisions on this item can be called in by the Environment and Infrastructure Select Committee]

- **CAMBERLEY, THE MEADOWS GYRATORY MAJOR IMPROVEMENT SCHEME** (Item 9)

RESOLVED:

1. That the award of contract for the works for the Meadows Gyratory Improvement Scheme to the recommended contractor as detailed in the submitted Part 2 report be approved.
2. That the allocation of up to £646,000 from the Place Development capital budget to meet the funding shortfall be approved.

Reasons for decisions:

The aim of this project was to improve the transport network in Surrey Heath to deliver journey time reliability, increased accessibility, reduced journey time and encourage shift in modes of transport.

The Meadows Gyratory Improvement scheme will deliver the following outcomes:

- Reduced delays and reduced congestion on this busy gyratory.
- Improved access to Camberley town centre for all modes of transport.
- Improved signal crossings and traffic islands to protect pedestrians and cyclists.
- A positive impact on employment resulting from improved accessibility to make the area more attractive for businesses to invest and help improve the attractiveness of retail and leisure in the area.
- The scheme will help to enable to generate approximately 540 full time employment (FTE) jobs by helping to fill Camberley's vacant employment space and contribute to securing around 210 Full Time Equivalent ('FTE') at the London Road Revitalisation Area site. In addition, approximately 1,000 transport and storage jobs in the area could be secured as a result of the scheme.
- The provision of improved pedestrian and cycling facilities will be of benefit to those living in areas of relative deprivation and provide good quality alternative options to the car, using walking, cycling, bus/rail to access areas of employment, retail and educational establishments.
- The reduction in travel time through Meadows will help improve business and staff productivity caused by less work commuting and driver stress. This will contribute to the increase in efficiency of logistics to local business parks.

The biggest benefits are for movements approaching the roundabout on the A30 to the West of the junction and, in particular, those turning right as those vehicles no longer need to traverse the roundabout. There is also generally benefit for traffic approaching from the A321 as these movements are no longer opposed by the large flow from West to South traversing the roundabout.

A competitive tender for the works for Meadows Gyratory Improvement Scheme is complete. The offer from the recommended Tenderer named in Annex 1 provides best value for money.

The Meadows Gyratory is a key location in the highway network and a critical concern is the impact on the local network during the construction period. As a result, a decision was taken to delay the works until the completion of the M3 Smart Motorway and to undertake the works at night. These factors have resulted in cost increases from the original estimates.

[The decisions on this item can be called in by the Environment and Infrastructure Select Committee]

- **LEADERSHIP RISK REGISTER** (Item 10)

RESOLVED:

To note the content of the Surrey County Council Leadership risk register (Annex 1 to the submitted report) and endorse the control actions put in place by the Corporate Leadership Team.

Reason for decision:

To enable the Cabinet to keep Surrey County Council's strategic risks under review and to ensure that appropriate action is being taken to mitigate risks to a tolerable level in the most effective way.

[The decision on this item can be called in by the Overview and Budget Scrutiny Committee]

- **FINANCIAL BUDGET OUTTURN 2017/18** (Item 11)

RESOLVED:

To note that:

1. The Council achieved £1.3m overall revenue underspend for 2017/18 (Annex 1, paragraph 1 of the submitted report). This is the eighth successive year the Council has achieved a small underspend or balanced outturn. The £1.3m underspend is less than 0.08% of the Council's £1,672m gross expenditure budget for 2017/18.
2. Services achieved £80m total savings against £95m agreed savings plans and £104m target (Annex 1, paragraph 52 of the submitted report).
3. The Council planned to transfer £11.8m from reserves to balance 2017/18. After transferring the net underspend for 2017/18 and other movements in the year, the closing balance for earmarked reserves as at 31 March 2018 is £81.4m. After deducting planned use of £20.9m earmarked reserves to balance 2018/19, this leaves £60.5m earmarked reserves and £21.3m general balances, which the Director of Finance considers to be the minimum safe levels.
4. The underspend does not include £1.0m revenue carry forward requests for spending on planned service commitments that continue beyond 2017/18 (Annex 1, paragraphs 49 to 51 and Annex 3 of the submitted report). If Cabinet agrees to fund all carry forward requests, earmarked reserves brought forward as at 1 April 2018 will fall to £59.5m.
5. The Council invested £212m through its capital programme in 2017/18, comprising £109m service capital programme (59% of the original service capital programme) and £103m long term investments (Annex 1, paragraph 65 of the submitted report). Services have requested to carry forward and reprofile £35m capital expenditure.
6. The Council's year end earmarked reserves and balances, debt analysis and treasury management report (Annex 1, paragraphs App 7 to App 23 of

the submitted report).

7. All services must continue to take all appropriate action to keep costs down and optimise income (e.g. minimising spending, managing vacancies wherever possible).
8. The Section 151 Officer's commentary and the Monitoring Officer's Legal Implications commentary in paragraphs 16 to 19 of the main budget monitoring report to Cabinet state that the Council has a duty to ensure its expenditure does not exceed resources available and move towards a sustainable budget for future years.

That the following be approved:

9. £1.3m transfer of net 2017/18 underspend to the Budget Equalisation Reserve.
10. £1.0m revenue carry forward requests to be funded from the Budget Equalisation Reserve (Annex 1, paragraph 50 and Annex 3 of the submitted report).
11. £2.1m capital virement requests within Highways & Transport (Annex 1, paragraph 67 of the submitted report).
12. As in 2017/18, that Cabinet approves services' draw down of amounts carried forward, as and when they are needed, as part of the monthly budget monitoring process (Annex 1 of the submitted report, paragraph 51 for revenue and paragraph 69 for capital).
13. £3.9m transfer of Revolving Infrastructure & Investment Fund net income to the Budget Equalisation Reserve (Annex 1, paragraph 71 of the submitted report).
14. That the £34.9m capital programme reprofiling and carry forward requests as in (Annex 1, paragraphs 68 to 70 and Annex 3 of the submitted report) be subject to further discussions involving the Leader, Chief Executive and Director of Finance before coming back to the next meeting of Cabinet for a decision.

Reasons for decisions:

This report was presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval and action as necessary.

[The decisions on this item can be called in by the Overview and Budget Scrutiny Committee]

- **FORMATION OF RUNNYMEDE JOINT COMMITTEE** (Item 12)

RESOLVED:

That Cabinet makes the following recommendations to the Full County Council on 22 May 2018:

Cabinet recommendations to Full County Council:

1. That Council agrees to the establishment of the Runnymede Joint Committee.

2. That Council agrees to the delegation of the non-executive functions to the Runnymede Joint Committee.
3. That Council appoint a Chairman of the newly formed Runnymede Joint Committee from 18 June 2018, when the Joint Committee would hold its first meeting.
4. That authority be delegated to the Director of Legal, Democratic and Cultural Services, in consultation with the Leader of the Council, and the SCC-appointed Chairman or Vice-Chairman of the Runnymede Joint Committee, to agree to any minor amendments to the Constitution, which may be required.

Reasons for decisions:

Cabinet and full Council agreement was required to establish a Runnymede Joint Committee, to replace the current Local Committee arrangements; to delegate recommended executive functions to the newly formed Runnymede Joint Committee; and to agree the Constitution and Standing Orders under which the newly formed committee would operate.

Joint Committees were an innovative two tier response to central government policy initiatives. Positive conversations were being held with other Surrey Borough and District Councils on the formation of further Joint Committees with SCC.

The creation of the Runnymede Joint Committee builds on a strong track record of joint and collaborative working between the two authorities and provided a platform on which future joint arrangements would be co-ordinated.

This approach has already proved successful in Woking and Spelthorne, where Joint Committees had been operating since June 2014 and January 2017 respectively and had been shown to improve partnership working.

The new Joint Committee would simplify and speed-up local decision making processes, enabling for the first time, all functions and budgets delegated to it to be jointly decided upon.

Cabinet (and full Council) approval is sought at the current time in order for a Runnymede Joint Committee to be established from the beginning of the new municipal year in May 2018.

The Runnymede Joint Committee proposal was complementary to the work and remit of the current cross-party Local/ Joint Committee Review Group. The review aims “to set out the council’s vision for local governance and engagement including the future role of local/ joint committees in supporting members in their role as community leaders”, an aim reflected in the ambition of the proposed Joint Committee. The Chairman of the Review Group Councillor Mary Angell is the current Chairman of the Runnymede Local Committee and very supportive of the Joint Committee proposal.

- **EXCLUSION OF THE PUBLIC** (Item 13)

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **FUTURE COMMISSIONING OF SCHOOL SUPPORT SERVICES** (Item 14)

RESOLVED:

The indicative costings for in house provision of specific services to be transferred from B4S was noted and, subject to agreement of the future commissioning approach in Part 1, that detailed work could commence to fully identify and assess all potential future commitments and liabilities was agreed.

Reason for decisions:

To clarify those services for which the Council would support future in house delivery and thereby enable more detailed discussions, including those related to staffing and TUPE arrangements with B4S.

[The decisions on this item can be called in by the Children and Education Select Committee]

- **CAMBERLEY, THE MEADOWS GYRATORY MAJOR IMPROVEMENT SCHEME** (Item 15)

The Cabinet Member for Highways introduced this Part 2 annex report that contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

The information contained in this report may not be published or circulated beyond this report and would remain sensitive for the duration of the contract.

RESOLVED:

See Minute 72/18

Reason for decisions:

See Minute 72/18

[The decisions on this item can be called in by the Environment and Infrastructure Select Committee]

- **PUBLICITY FOR PART 2 ITEMS** (Item 16)

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

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